



Expertech Electrical Contractors Ltd

Safety, Health, and Environment (SHE) Policy

Part A — Document Control	
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Part B — Definitions & Abbreviations

Accident	An unplanned event that results in injury, illness, fatality, damage to property, or loss of process.
Hazard	A source, situation or act with the potential to cause harm in terms of human injury or ill-health, damage to property or the environment.
Incident	An event or sequence of events in which injury, ill-health, or fatality occurred or could have occurred. Incidents that do not result in injury but had the potential to do so are often called “near-misses”, “near-hits”, “close calls” or “dangerous occurrences”.
Near-miss	An incident where no injury or damage occurred but which had the potential to do so.
Risk Assessment	The systematic process of evaluating risks arising from hazards, considering existing controls, and determining whether those risks are acceptable or require further action.
Safety	Measures, protocols and practices implemented to prevent accidents, injuries, hazards and incidents, including fire safety and public safety measures related to electrical works.
Emergency Response	Planned actions and resources to be deployed immediately in the event of an incident to reduce harm, protect life and property and stabilise the situation.
Environment	The surrounding natural and built surroundings including air, water, land, biodiversity, and built infrastructure which might be affected by company activities.
The Company	Expertech Electrical Contractors Ltd.

Abbreviations

SHE	Safety, Health & Environment
EIA	Environmental Impact Assessment
ESIA	Environmental and Social Impact Assessment
EMCA	Environmental Management and Coordination Act (1999)
NEMA	National Environment Management Authority
OSH	Occupational Safety and Health
SIA	Social Impact Assessment
PPE	Personal Protective Equipment

Introduction

Expertech Electrical Contractors Ltd is committed to carrying out all its activities with utmost regard for the safety, health, and well-being of its employees, clients, contractors, and the general public. We recognize that occupational accidents, illnesses, and environmental hazards are preventable through proactive measures and responsible practices.

Our operations often involve electrical works, installations, maintenance, and construction activities, which may pose risks such as electrical shocks, fire, property damage, and environmental impact. We therefore commit to complying with all applicable safety, health, and environmental laws and regulations, while fostering a culture of safety and sustainability across all projects.

Purpose

The purpose of this Policy is to:

- Prevent occupational accidents, illnesses, and injuries.
- Safeguard the health and safety of clients, employees, contractors, and the public.
- Protect property, equipment, and the environment.
- Ensure preparedness and rapid response to incidents and emergencies.
- Support sustainable business practices.

Policy Objectives

Expertech aims to:

1. Provide a safe, healthy, and environmentally sound workplace.
2. Implement effective risk management and prevention strategies.
3. Comply with all statutory and regulatory safety and environmental requirements.
4. Promote continuous safety training, awareness, and culture among employees.
5. Ensure that contractors, partners, and suppliers adhere to the same safety and environmental standards.
6. Adopt sustainable practices in energy use, waste management, and environmental protection.

Scope

This Policy applies to all Expertech employees, contractors, partners, and visitors. It covers all activities carried out at project sites, company premises, and any work undertaken on behalf of Expertech.

Policy Commitments

- **Risk Management:** Identify, assess, and manage risks to minimize hazards.
- **Compliance:** Follow all applicable safety, health, and environmental regulations.
- **Training & Awareness:** Provide continuous training, guidance, and resources to promote safe practices.
- **Fire & Electrical Safety:** Maintain adequate protection systems, equipment, and emergency procedures.
- **Incident Reporting & Investigation:** Report and investigate all incidents promptly to prevent recurrence.
- **Environmental Responsibility:** Implement environmentally sustainable practices, including proper waste management and compliance with environmental impact requirements.
- **Stakeholder Engagement:** Create awareness among clients, contractors, and the public about electrical and workplace safety.

Responsibilities

- **Directors/Management:** Provide leadership, resources, and oversight for policy implementation.
- **Supervisors/Project Managers:** Enforce safety procedures and ensure compliance on project sites.
- **Employees & Contractors:** Take personal responsibility for safety, follow company policies, and promptly report hazards or incidents.
- **SHE Officer (or designated staff):** Monitor, evaluate, and report on SHE performance and compliance.

Monitoring & Review

This Policy will be reviewed every three (3) years, or earlier if significant changes occur in operations, regulations, or company strategy. Regular audits, inspections, and reports will be undertaken to measure compliance and effectiveness.

Statutory & Regulatory Compliance

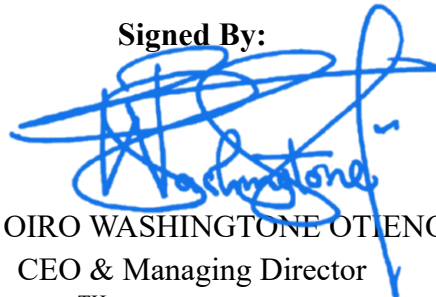
Expertech will comply with relevant Kenyan laws and standards, including:

- The Occupational Safety and Health Act, 2007
- Work Injury Benefits Act, 2007
- Environmental Management and Coordination Act, 1999
- Fire Risk Reduction Rules, 2007
- Electrical Safety Rules (latest edition)
- Energy Act, 2019

Approval

This Safety, Health, and Environment Policy is endorsed by the Board of Directors and applies to all staff, contractors, and stakeholders of Expertech Electrical Contractors Ltd.

Signed By:



Eng. OIRO WASHINGTON OTIENO
CEO & Managing Director

Date: 16TH OF SEPTEMBER 2025